

# VAN DYKE PUBLIC SCHOOLS – ENROLLMENT FORM

## STUDENT INFORMATION

Last Name: \_\_\_\_\_  
 First Name: \_\_\_\_\_  
 Middle Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Sex: *Male* \_\_\_\_\_ *Female* \_\_\_\_\_  
 Date of Birth: MO \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_  
 City & State or Place of Birth: \_\_\_\_\_  
 Date of First DPT Booster: \_\_\_\_\_  
 Home Telephone Number: (\_\_\_\_) \_\_\_\_\_  
 Beeper/Pager Number: (\_\_\_\_) \_\_\_\_\_  
 Cell Phone Number: (\_\_\_\_) \_\_\_\_\_

## PARENT INFORMATION

**Father:** \_\_\_\_\_  
First Name Last Name

Address: \_\_\_\_\_  
Number Street

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Mother:** \_\_\_\_\_  
First Name Last Name

Address: \_\_\_\_\_  
Number Street

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Step-Parent:** \_\_\_\_\_  
First Name Last Name

Address: \_\_\_\_\_  
Number Street

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**With whom does student reside?**  Father  Mother  
 Stepmother  Stepfather  Guardian  Other \_\_\_\_\_

Is the student or has the student been in Special Education classes?  Yes  No

Does your child plan on playing any sports?  Yes  No

What, if any, special help or care does your child require?  
 Please explain. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I have received a copy of the Van Dyke Code of Conduct Book. \_\_\_\_\_  
Initials

\_\_\_\_\_  
Signature of Parent/Guardian Date

## SCHOOL INFORMATION

Name of last school attended: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip Code

Name of last school district: \_\_\_\_\_

Did your child ever attend any other Van Dyke School?  
 Yes  No

If **YES**, what school and when?  
 Name of School: \_\_\_\_\_  
 School Year Attended: \_\_\_\_\_  
 \_\_\_\_\_

<b>-OTHER CHILDREN IN FAMILY-</b>		
Name of Child	Sex	Date of Birth

Please check mother's highest grade-level completed?  
 High School: \_\_09 \_\_10 \_\_11 \_\_12  
 College: \_\_01 \_\_02 \_\_03 \_\_04

State Board of Education Approved Home Language Survey  
 The Van Dyke School District is collecting information regarding the language background of each of its students. This information will be used to determine the number of children who should be provided bilingual instruction according to Sections 380.1151-380.1158 of the School Code of 1976, Michigan's Bilingual Education Law.

1) Is your child's native language English?  Yes  No

What is the native language? \_\_\_\_\_

2) Is English used in your home most of the time?  Yes  No

What is the language used at home? \_\_\_\_\_

3) Is your child Multi-Racial?  Yes  No

If **YES**, mark with percentage, **all** categories that best describe your child's origin. If **NO**, mark only **one** category 100%.

- American Indian or Alaskan Native \_\_\_\_\_
- Asian American \_\_\_\_\_
- Black or African American \_\_\_\_\_
- Hispanic or Latino \_\_\_\_\_
- Native Hawaiian or Other Pacific Islander \_\_\_\_\_
- White \_\_\_\_\_

Please identify your child's racial background, by percentages, in the spaces provided above.

**REGISTERING AT:** \_\_\_\_\_  
**CURRENT GRADE:** \_\_\_\_\_

- OFFICE USE ONLY -

IMMUN  ORIG. B/C  PROOF OF RES  EMG CARD  
 REQUEST FOR RECORDS  
 STUDENT # \_\_\_\_\_  
 PERSON TAKING REGISTRATION \_\_\_\_\_



# Van Dyke Public Schools

23500 MacArthur Blvd.  
Warren, Michigan 48089-1741

Phone: (586) 758-8341  
Fax: (586) 759-9408

## REQUEST FOR RELEASE OF SCHOOL RECORDS / CONSENT TO SEND OR RECEIVE CONFIDENTIAL RECORDS

Name of Last School District:		
Name of Last School Attended:		
Street Address:		
City:	State:	Zip Code:
Phone Number:	Fax Number:	

Name of Student	Date of Birth	Grade

The above student recently enrolled in the Van Dyke Public School District.

Please forward the complete records of the above named student to the school or department indicated below:

CHECK ALL THAT APPLY	Building	Phone Number	Fax Number	Attention
	Lincoln High School 22900 Federal Blvd. Warren, MI 48089	(586) 758-8306	(586) 758-8304	Counseling Office
	Lincoln Middle School 22500 Federal Blvd. Warren, MI 48089	(586) 758-8325	(586) 427-3508	Counseling Office
	Carlson Elementary School 12355 Mruk Warren, MI 48089	(586) 758-8345	(586) 758-7397	Principal
	Lincoln Elementary School 22100 Federal Ave. Warren, MI 48089	(586) 758-8342	(586) 758-7381	Principal
	McKinley Elementary School 13173 Toepfer Warren, MI 48089	(586) 758-8365	(586) 427-3658	Principal
	Van Dyke Public Schools Special Services Department 23500 MacArthur Blvd. Warren, MI 48089	(586) 758-8338	(586) 759-6791	Director

CHECK ALL THAT APPLY	<i>Please include with these records all educational and confidential information including but not limited to: All academic records, achievement test results, all medical health records and doctor's reports, Special Education records, psychological and/or diagnostic test results, social worker / counselor reports, summary or attendance reports, and any other pertinent information.</i>
	I hereby give permission to have all of my child's confidential records sent to Van Dyke Public Schools.
	I hereby give consent for the release of all Special Education, and confidential records including medical, psychiatric, psychological, social and school information concerning my child. Please send all Special Education to the Special Services Department listed above.
	I confirm that this child has not been expelled from a former school or has not been allowed to withdraw from a former school pending any charges due to a "Weapons in Schools", "Physical or Verbal Assault", "Arson", or "Criminal Sexual Conduct" infraction.
Signature of Parent/Guardian:	
Date:	



## STUDENT REGISTRATION - PLACEMENT AGREEMENT

PROVIDING FALSE INFORMATION WILL RESULT IN YOUR CHILD BEING DISENROLLED  
AND THE POSSIBILITY OF LEGAL ACTION DUE TO RESIDENCY FRAUD.

Student Name: \_\_\_\_\_

I understand, due to the high standards of Van Dyke Public Schools, that my child will be registered and placed in classes, only if the following criteria are met. His/her registration and placement, is temporary and contingent upon verification of the following items:

- Academic achievement is determined by most recent report card
- That there are no previous actions taken toward expulsion
- Evidence that registrant a resident of Van Dyke Public School District
- Parent/Legal Guardian must provide a valid driver's license or State issued picture identification card
- Valid telephone number must be provided for emergency contact
- Proof of student's date of birth (Student's original Birth Certificate)
- Up-to-date Immunization Record (required)

**PROOF OF RESIDENCY** consists of:

- Purchase Agreement or closing papers or City of Warren Tax document
- Lease or Rental Agreement
- Current Driver's License or State I.D.
- Current Voter's registration
- Current Utility Bill(s)
- Notarized District Affidavit of Residency (if living with friend or relative)
- Court Order

Every parent/legal guardian registering a child must prove residency within our school district's boundaries.\* It is the responsibility of the parent to provide proof of residency upon enrollment. You must provide three pieces of residency proof – of these one must be a purchase agreement, closing papers, City of Warren property tax documentation, lease or rental agreement. **The student must reside at this address.**

If a student is registering under the rules of Power of Attorney, all of the above stated requirements still govern registration. The student must reside at the home of the person assuming Power of Attorney. At any time, a home visit may occur. (Completed, notarized, district Power of Attorney is valid for 6 months from the date issued. Therefore, two are required per school year.)

I, \_\_\_\_\_, certify that I have read, understand, and have  
Name of Parent/Legal Guardian  
**provided the above information. It is true and complete. Parents/Guardians providing false information for registration may have their child(ren) subject to disenrollment from Van Dyke Public Schools.**

\_\_\_\_\_  
*Signature of Parent/Legal Guardian*

\_\_\_\_\_  
*Date*

\* Macomb County students residing outside of our district's boundaries must submit an application to attend Van Dyke Public Schools during the open enrollment times. These students must have applications processed and approved through the Van Dyke Public Schools Administrative Service Center (Office for Curriculum and Instruction) under our district's Schools of Choice Plan.



# Van Dyke Public Schools

## Acceptable Use Policy for the Internet, Local Area Network, Computers, and Related Technology Equipment

The Internet is a complex association of governmental, business and educational agencies working together to share resources. The Internet provides access to electronic mail, college and university institutions, tours of museums, and the opportunity to exchange information with people throughout the world. However, along with the use of the Internet comes new responsibilities. Please read the Policy on the reverse side of this form carefully.

Access and use of the Internet is a conditional right for students and employees. The Van Dyke Public Schools has developed an Internet Acceptable Use Policy (reverse side of this form) to cover the use of this technological tool.

### INDIVIDUAL ACCESS RELEASE FORM

(Student/Employee)

As a condition of my right to use the technology facilities of the Van Dyke Public Schools, I have read, understand and agree to follow the Acceptable Use Policy of the Van Dyke Schools. In addition, I will promote this agreement with students and/or staff to ensure the appropriate use of the Internet in the Van Dyke Public Schools.

_____	_____
Signature of Individual	School/Location
_____	_____
Printed Name of Individual	Date

### PARENT OR GUARDIAN AGREEMENT

Student Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Age \_\_\_\_\_  
 (If student is under 18 years of age, a parent or guardian must also read and sign this agreement.)

As the parent or guardian of this student, I have read the Van Dyke Public School District's Acceptable Use Policy. I understand that access to computers, Networks, etc. is designed for educational purposes. The Van Dyke Public School District has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the Van Dyke Public School District to restrict access to all controversial materials on the Internet and I will not hold them responsible for materials acquired on the network. Further, I accept full responsibility for supervision if and when my child's use of the computer is not in a school setting. I hereby give permission to issue access for my child and certify that the information contained on this form is correct.

Parent or Guardian's Name (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parents/Students:** Please return the white copy of this completed form to your classroom teacher or school office. Retain the pink copy for your records.

School: \_\_\_\_\_

**Employees:** Please return the white copy of this completed form to your school office or department director. Retain the pink copy for your records.

School/Department: \_\_\_\_\_

Van Dyke Public School District's Acceptable Use Policy for the Internet, Local Area Network, Computers, and Related Technology Equipment.

**Internet and Local Area Network (LAN) Activities:**

1. All use of networks must be in support of education and research and consistent with the purposes of the Van Dyke Public School District (VDPS).
  2. Any use of the network for commercial or for-profit purposes is prohibited.
  3. Use of the network for personal and private business is prohibited.
  4. Any use of the network for product advertisement or political lobbying is prohibited.
  5. Network accounts are to be used only by the authorized owner of the account for the authorized purpose.
  6. Users shall not seek information on, obtain copies, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the network.
  7. All communications and information accessible via the networks should be assumed to be private property.
  8. No use of the network shall serve to disrupt the use of the network by others; hardware or software shall not be destroyed, modified, or abused in any way.
  9. Malicious use of the network to develop programs that harass other users, infiltrate a computer or computing system and/or damage the software components of computer or computing system is prohibited.
  10. Hate mail, harassment, discriminatory remarks, and other antisocial behaviors are prohibited on the network.
  11. The illegal installation of copyrighted software, as well as unauthorized software, for use on district computers is prohibited.
  12. Use of the network to access or process pornographic materials, inappropriate text, files known to have viruses, or files dangerous to the integrity of the local area network is prohibited.
  13. Any violations of the use of the Internet should be reported to the principal, teacher, or technology facilitator assigned to the user.
  14. Users will accept the responsibility of keeping copyrighted software of any kind from entering the local area network via the Internet.
- The Van Dyke Public Schools, through a designated representative(s), reserves the right to access, read and delete any information stored on the network. This would include student work, e-mail or other files on the network.
  - This document is in effect until rescinded in writing by the parent/guardian and/or student or the Van Dyke Public Schools or expires under normal school guidelines. A new form **will not** be signed each year.

**Disciplinary Action for Violation of the Acceptable Use Policy:**

The violations listed are not all-inclusive, but only representative and illustrative. A user who commits an act of misconduct which is not listed will also be subject to disciplinary action as covered by Section III of the Student Code of Conduct. In addition, if a student is receiving Special Education services, the application State Board guidelines will be followed.